

LITERACY LAUNCH NEVADA PROGRAM REQUIREMENTS:

1. **35 hours of Teacher Universe online courses of your choice.**

Download or print the complete available Teacher Universe Professional Development course list.

http://www.riverdeep.net/pro_development/nevada/download/In_professional_development_courses.pdf

2. **1 Integrate Project** - consisting of a Technology-Rich Lesson Plan, and 3 sample student projects.

Sample student projects are examples of student work resulting from the implementation of the lesson plan in your classroom. (submit via your online portfolio)

3. **3 Reflective Essays** (submit via your online portfolio)

- Describe how the content of the Teacher Universe courses have changed or influenced the way you plan to integrate technology with your classroom practice.
- Evaluate the success of your lesson plan implementation - what parts of the lesson went well, what you learned when you evaluated the student work, and what you will do differently the next time you teach the lesson.
- Outline the next steps for your individual technology-related professional development. Describe your professional development plan currently established by you or your district, and how and why you would like to augment it. Also, include an explanation of both the structured and unstructured activities that you will participate in over both the short-term and the long-term.

4. Classroom or Lab **use of Destination Reading** on a regular basis.

CREATING YOUR PROFESSIONAL DEVELOPMENT PORTFOLIO:

1. Go to <http://www.teacheruniverse.com/nevada>, and **click Login to Professional Development** on the right side of the screen.
2. Be sure all plug-ins are installed correctly. Your system is ready when **4 blue buttons appear** below the Login area.
3. **Login** using your ID and Password. **THEY ARE cASE SEnSITive!** (If you have forgotten your Login ID or password, **click the Forgot your Password?** link.)
4. Begin by viewing the brief "Creating Your Professional Development Portfolio" course. Click the **Courses** button on the left side, then **click** the link **Creating Your Professional Development Portfolio** in the Course Selection List. Be sure to **review** the **criteria** for your Integrate Project – a technology-rich lesson plan and sample student projects.
5. **Click** the **Portfolio** button on the left side of the screen, then **click** the **Lesson Plans** button.
6. **Click** the link **Click here to create a new Lesson Plan**.
7. **Complete all fields** in your Lesson Plan. As you do, **click** the **Save Lesson Plan** button **frequently**.
8. To add technology and academic standards, **click** the **Go to Standards** button. Use the map to **locate** the appropriate document, and then **copy and paste** the appropriate **standards** into your lesson plan.
9. After your sample student projects are complete, attach them to your Lesson Plan. **Click** the **Browse** button, **use** the **pull-down menu** to locate the correct file on your computer, and **click Okay**.



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Website: <http://www.teacheruniverse.com/nevada>

Tech Support: *email* tusupport@riverdeep.net *phone* **1 877 24 TEACH**



10. **Click** the **Lesson Plans** button to edit, print or submit any Lesson Plans in your Portfolio.
11. When you are ready to submit your Lesson Plan for grading, first **review** that it is clear, grammatically correct, and meets the criteria.
12. **Click** the **Submit** button next to the Lesson Plan you wish to submit for grading. **Read** the on-screen information, **select** the appropriate **access code**, and **click** the button **Click here to submit for Grading**.
13. Your Lesson Plan will be graded within one week of submission. An email will be sent to you indicating your grades are complete and can be viewed in your Portfolio. **Click** the **Lesson Plans** button, and **click** the **Graded** link next to your completed Lesson Plan to review your scores and feedback.
14. Additionally, you are required to submit essays. **Click** the **Essays** button, and then **click** the link **Click here to create a new essay**. Complete your essay in the space provided, or attach essay files using the Browse button.

For additional help, **click** the **Help** button in the top, right corner. Or, **click** the **User Guides and Documentation** link from <http://lms.teacheruniverse.com>. For technical support, **email**: tusupport@riverdeep.net or **call** 1-877-24-TEACH (5 AM - 5 PM PST), and listen for the Technical Support option.



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